

Upcoming Training & Conference March to June 2020

(Run and Managed by Records & Information Management East Africa Limited- RIMEA)

TRAINING

Mar

- Electronic Document Management Solutions & Digitization Workshop: 16-20 Mar, Naivasha
- Effective Records and Information Management Workshop: 16-20 Mar, Naivasha
- Infrastructure & Information Security Workshop; 23-27 Mar, Naivasha
- Mail Management Workshop; 23-27 Mar, Kisumu
- Secretaries & Admin Officers Workshop on Records Management; 30 Mar- 3 Apr, Mombasa

Apr

- Customer Service, Communication, Records and Mail Management Workshop; 6-9 Apr, Kisumu
- Records Management & Digitization Training for Finance & Procurement Staff; 6-9 Apr, Mombasa
- Library Management Workshop; 20-24 Apr, Naivasha
- Electronic Document Management Solutions & Digitization Workshop; 27 Apr-1 May, Mombasa

May

- Mail Management; 4-8 May, Naivasha
- Effective Records and Information Management Workshop; 11-15 May, Naivasha
- Knowledge Management Workshop; 18-22 May, Naivasha
- Personnel Records and Digitization; 25-29 May, Kisumu
- Customer Service, Communication, Records and Mail Management Workshop; 25-29 May, Kisumu

June

- Intermediate Effective Records and Information Management Workshop; 1-12 June, Mombasa
- RIM Compliance, Documentation & Policies Workshop; 8-12 June, Naivasha
- Records Management & Digitization Training for Finance & Procurement Staff; 15-18 June, Mombasa
- Electronic Document Management Solutions & Digitization Workshop; 22-26 June, Mombasa

CONFERENCES

March

- Knowledge Management Conference 2020 24-27 Mar Panorama, Naivasha

April

- HR & CEOs Conference on Records Management 21-24 Apr MillsView, Kisumu
- BFSI Records Management Conference 29-30 Apr Windsor Golf Club

May

- 1st East African Conference for Women in Information Management 5-8 May Nakuru, Kenya
- Records Management and Compliance Conference for Non Profit Organizations 27-29 May Panorama, Naivasha

June

- Secretaries and Administration Officers Annual Conference 1-5 June Panorama, Naivasha
- Nairobi Mobile Tech Conference 18-20 June Sarit Center, Nairobi

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